

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Plan Commission Committee** of the Village of Birchwood
will be held on **January 29th, 2026 at 5:30 pm**
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

AGENDA (amended 1/28/2026)

Pledge of Allegiance

Roll call by Clerk: B. Darkow, P. Parkos, S. Roppe, B. Boatman, and G. Hayes

Public Notice: Posted at the Birchwood Post Office, Village Hall, Pioneer Market & Deli and Village Website

Public Comments – Limit 3 minutes (on agenda items only)

AGENDA ITEMS:

1. Call Plan Commission Committee Meeting to Order.
2. Approve current agenda.
3. Conditional Use
 - a. Consideration Bernard and Gerri Bara conditional use, PID #65-106-2-37-10-25-5 15-574-740000 property
 - i. Bernard and Gerri Bara requesting conditional use permit for accessory apartment contingent upon the approval of rezone to R-1 Residential.
4. Resolutions
 - a. Resolution 271-26 Conditional Uses - ATV and Car Wash
 - i. Propose ordinance amendment to Chapter 28, Article 11, Divisions 6 and 7, which adds "ATV and Car Wash" as a conditional use in the Central Business District (CBD) and Community Business District (C-1);
 - b. Resolution 272-26 Temporary Uses – Use of Storage Containers
 - i. Propose ordinance amendment to provide necessary updates and clarifications regarding the regulation of temporary and permanent use of storage containers within the Village, including requirements for permits, placement, maintenance, and use for dwelling purposes;
 - c. Resolution 273-26 Wellhead Protection
 - i. Propose amendments to Division 2, Wellhead Protection Ordinance (Chapter 26, Article IV, Water Wells), including corrections and clarifications noted by commission members and staff, such as:
 1. Typographical corrections (e.g., removal of extraneous letters)
 2. Removal of the term “Municipally Sewered” from permitted uses in both Zone 1 and Zone 2
 3. Inclusion of zoning text “RD, CS, C-1, or I-1” for business development in Zone 2
 4. Correction of cross-references (e.g., “section 26-343”)
 5. Other clarifications and updates as documented in the attached ordinance draft

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Pioneer Market and Deli, and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

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6. Addition of language clarifying that any use not specifically listed as permitted in Sec. 26-342 is prohibited, unless otherwise provided, and that questions regarding unlisted uses shall be referred to the Planning Commission for determination and recommendation to the Village Board.
 - d. Resolution 274-26 Land Use and Building Permit Policy
 - i. Propose policy to establish a clear process for permit applications, distinguishing between land use (zoning/planning) and building permits.
5. Split Parcel
 - a. Plan Commission review and recommendation to the Village Board regarding the surveyor's response to the proposed split of parcel ID 65-106-2-37-10-25-5 15-526-598000, in support of the reconstruction of the tennis/pickleball court project.
6. Adjournment

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