

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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Regular Monthly Board of Trustees Meeting
of the Village of Birchwood will be held on December 10th, 2024 at 5:30 pm
at the Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.

AGENDA

Call Meeting to Order

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website

Public Comments (on agenda items only – limit 3 minutes)

AGENDA ITEMS:

1. Approve current agenda.
2. Meeting Minutes-
 - a. Approve minutes from Nov 12, 2024, Reg. Board of Trustee and Budget Hearing meeting
3. Finances
 - a. Approve November financial reports
4. Department Reports
 - a. Law Enforcement report
 - b. Public Works-Report on Sewer, Water, Streets, and Parks
 - c. BFCESD-report
5. Birchwood Lakes
 - a. Chris Drost and Mike Vanguilder propose a more efficient placement of stormwater retention of industrial park property and Birchwood Lakes property with possible option to purchase additional land.
6. Blue Hills Investment LLC
 - a. Combining Lot #9 and Lot #10 East Hills Subdivision. House purchaser of Lot #10 would like to purchase Lot #9 to build an additional out building.
7. Ordinance Amendment
 - a. Ordinance Amendment 45-2024 Article V Outdoor and Refuse Burning amending "Ordinance Amending Chapter 14, Fire Prevention and Protection, Section 14.63 of the Village of Birchwood, Outdoor and Refuse Burning Ordinance for the Village of Birchwood" to fit Birchwood Code of Ordinance format and fix of minor typos.
8. Right-of-Way
 - a. Further discussion and possible action on next steps for the creation of right-of-way off Orchard Avenue due to Hwy 48 easement permit violation.
9. Approve UTV/ATV route
 - a. Open CTH D from CTH DD to Hinman Drive

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.



- b. Open CTH D from CTH T North to CTH DD
- c. Open CTH DD from CTH D to the Village of Birchwood City limits.
- 10. Wastewater Treatment Plant
 - a. Discuss Xcel Energy's solar array investment outlook for Wastewater Treatment Plant to offset cost of energy and possible generate income for future replacement costs.
- 11. Debt Service
 - a. Approve 1 year note of \$65,401, plus origination fee of \$300, and 5.53% interest, for Public Fire Protection through Dairy State Bank.
- 12. 2025 Budget
 - a. Resolution 257-24 documenting the approval of 2025 Budget for the Village of Birchwood.
- 13. Village Garage
 - a. Approve municipal attorney to send 30-day eviction notice to Matt Rausch, d/b/a OnTop Construction for violation of lease; past due rent and expired insurance.
- 14. Set Caucus Date for 2024 - Proposed-Jan 14th, 2025.
- 15. Board of Appeals
 - a. Appoint citizen to fill vacant Board of Appeals seat, term ends 2027
- 16. Wisconsin Election Workers for 2025-2026 Term
 - a. 2025 Election Inspectors
 - i. Joan Labahn
 - ii. Carol Wainz
 - iii. Becky Darkow
 - iv. Karen Hayes
 - v. Mary Kupper
 - vi. Leroy Brensel
 - vii. John Robotka
 - viii. Bobby Robotka
 - b. 2025 Chief Inspector
 - i. Joan Labahn
 - ii. Mary Kupper – Backup Chief Inspector
- 17. Gary's Grocery—100 S Main-No Action Needed-Documentation only
 - a. Relinquish Class "A" Beer and "Class A" Liquor license
 - b. Relinquish Cigarette license
- 18. Approve Cigarette and Tobacco Products License-Effective December 10th,2024-June 30th, 2025
 - a. Pioneer Market & Deli -Agent: Jesse DeGross for 100 S Main Street
- 19. Approve Class "A" Beer and "Class A" Liquor license-Eff: December 10th,2024 – June 30th, 2025
 - a. Pioneer Market & Deli-Agent: Jesse DeGross for 100 S Main Street
- 20. Approve Operator's License-Background check completed
 - a. Jesse DeGross/Agent for Pioneer Market & Deli
 - b. Bryan Peterson for Dollar General
 - c. Cindi Dawson for Dollar General
- 21. Adjournment.

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