

Village of Birchwood  
101 N. Main Street  
PO Box 6  
Birchwood, WI 54817



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The Public Hearing and Regular Monthly Board of Trustees Meeting of the Village of Birchwood will be held on Tuesday September 10<sup>th</sup>, 2024 immediately following the Public Hearing on the 2024-2044 Village of Birchwood Comprehensive Plan, at the Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.

### AGENDA

#### Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website and the Rice Lake Chronotype for Public hearings.

Public Comments (on agenda items only – limit 3 minutes)

#### AGENDA ITEMS:

1. Approve current agenda.
2. Call Public Hearing to Order
3. Public Comments
  - a. Public comments on Resolution 253-24 to approve a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
    - i. Public way to be discontinued is the right-of-way lying to the north of the road known as East Chetac Avenue between Lot 1 of Block 15 of the Original Plat of the Village of Birchwood, Wisconsin, and Lot 2 of Block 20 of the Original Plat of the Village of Birchwood all in the Southeast quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to Barry VanGilder and Chetac Haven, LLC.
4. Close Public Hearing
5. Call Public Hearing to Order
6. Public Comments
  - a. Public comments on Resolution 254-24 to approve a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
    - i. Public way to be discontinued is the right-of-way lying between Lots 7 through 12 of Block 22 of the Original Plat of the Village of Birchwood, Wisconsin and Block 23 of the Original Plat of the Village of Birchwood all in the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to School District of Birchwood.
7. Close Public Hearing
8. Call Public Hearing to Order
9. Public Comments

*The meeting is open to the public and is handicapped accessible.*

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) to comply with Resolution 175-15.



- a. Public comments on Comprehensive Plan
10. Close Public Hearing
11. Call Regular Board of Trustees Monthly Meeting to Order
12. Meeting Minutes
  - a. Approve minutes from August 6<sup>th</sup>, 2024, Regular Board of Trustees Monthly Meeting
  - b. Approve minutes from August 27, 2024, Budget Workshop
13. Finances
  - a. August 2024 Treasurer Report
  - b. Financial review and possible certificate of deposit investment.
14. Department Reports
  - a. Law Enforcement – Department report
  - b. Public Works – Department report on Sewer, Water, Streets, and Parks
  - c. BFCESD- Birchwood Fire Commission Emergency Service District Report
15. Corrosion Control Project
  - a. Amendment acknowledging the actual cost of engineering fees, for the purpose of DNR SDWLP to reimbursement.
16. MSA-Eric Barclay
  - a. Water Tower updates
  - b. Approve application for Payment to Viking for the Water Tower Project
17. FAA
  - a. Birchwood signs the FAA
18. CSM
  - a. Certified Survey Map – Request made by Sturtevant and Fernwood Inc, to create and trade 1 acre each from parcels; PID 65-106-2-34-10-25-5 05-004-001000 and 65-106-2-34-10-5 15-084-555000.
19. Ferguson Waterworks
  - a. Approve Neptune 360 installation cost to update utility meter read system. The old system equipment/software is no longer supported by Neptune. Annual cost of \$1710.00.
20. Propane
  - a. Review Propane Quotes and approve 2024-2025 quantity and rate.
21. Birchwood Four Corners Emergency Service District
  - a. Approve Assessment Resolution 255-24
22. Resolutions
  - a. Resolution 253-24a to approve a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
    - i. Public way to be discontinued is the right-of-way lying to the north of the road known as East Chetac Avenue between Lot 1 of Block 15 of the Original Plat of the Village of Birchwood, Wisconsin, and Lot 2 of Block 20 of the Original Plat of the Village of Birchwood all in the Southeast quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to Barry VanGilder and Chetac Haven, LLC.

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- b. Resolution 254-24a to approve a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
  - i. Public way to be discontinued is the right-of-way lying between Lots 7 through 12 of Block 22 of the Original Plat of the Village of Birchwood, Wisconsin and Block 23 of the Original Plat of the Village of Birchwood all in the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to School District of Birchwood.
- c. Wis. Stats. § 66.0603 and Wis. Stats. § 219.05, at the direction of the Village President.
- 23. 2024-2044 Village of Birchwood Comprehensive Plan
  - a. Village Board to discuss all public testimony received at the public hearing in their consideration of the adoption of the updated comprehensive plan and ordinance.
  - b. Adopt Ordinance 44-2024 ordinance adopting 2024-2044 Village of Birchwood Comprehensive Plan.
- 24. Lakeland Family Resource Center
  - a. Special Event Permit-Healthy Wash Co: Mental Wellness Walk October 12, 2024—10:00am to noon. Doolittle Park Pavilion-Hinman Dr-Holly Hill Lane
  - b. Block Street Closing-Doolittle Park and connecting neighborhood streets (Hinman and Holly Hill)-
- 25. Operator's License Approval
  - a. Scott Peterson-Dollar General
- 26. Update on Lessee of Village Hall
- 27. Health Insurance for Village Employees
  - a. Review and possibly change program options and/or enroll under additional program options.
- 28. Standard operating procedures
  - a. Requests from/to another department.
  - b. Filing of complaints; public and employee.
  - c. Assisting in other departments and follow through.
- 29. Adjournment.

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