

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



Ashley Beffa
ashley@birchwoodvillagewi.com
Phone: 715-354-3300
Fax: 715-354-7500

The **Regular Monthly Board of Trustees Meeting**
of the Village of Birchwood will be held on
Tuesday, August 8th, 2023, at 6 p.m.
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.**

AGENDA (Revised 8/7/23)

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Police Monthly Report - July report

Public Works Report - July report on Sewer, Water, Streets, and Parks

BFCESD- Update on construction of new station

Correspondence (if any)

Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

AGENDA ITEMS:

1. Approval current agenda.
2. Approve Meeting Minutes
 - a. Regular Board of Trustee and Public Hearing meeting minutes - July 10th, 2023
3. Financials
 - a. Approve Bills, Payroll, and acceptance of Treasurer's Report – July 2023
4. 2022 Financial Audits
 - a. Two Rivers Accounting to review 2022 Audit
5. MSA
 - a. Water Tower Rehab Project Update
 - b. Corrosion Control Improvements Project Update
 - c. WWTF MBBR Optimization PSA
6. Woodlawn Cemetery
 - a. Request 2022 Financial Statements from Woodlawn Cemetery to determine donation possible donation in 2024.
7. Cody Baker
 - a. Request to adjust sewer charge due to outdoor water spigot being left on.
8. Gloria Johnson
 - a. Request to adjust sewer charge due to outdoor faucet leaking that has since been replaced by licensed plumber.
9. Easement Access – Knapmiller (revised)
 - a. Grant a 30-foot-wide access easement affecting Washburn County PID 65-106-2-37-10-25-5 05-002-001010, 65-106-2-37-10-25-4 01-000-006000; Sawyer County PID 008-9373-02-202, 008-

The meeting is open to the public and is handicapped accessible.

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9373-02-206, 008-9373-02-401, 008-9373-03-101, 008-9373-03-202). This easement shall run with the land and bind all future owners of all parcels of land. Parties to not obstruct or block the easement area.

10. BFCESD Utilities

- a. Review of PSC Tariff and billing for new fire hall.

11. Hydrant

- a. Discuss current verbal hydrant flushing agreement with BFCESD, review state rules and regulations, and ongoing standard operating procedures to determine a written agreement.

12. Full Rate Case

- a. Based on 2022 financial statements, Birchwood Waterworks will not cover debt payment without rate adjustment. Determine the next step in financing debt payment.

13. Blue Hills Investment

- a. Building progress
- b. Review East Hills Subdivision landscape requirement to address neglected lot maintenance complaints and served notice.

14. Vacant Municipal Commercial Garage Space

- a. Review Charles Feathers correspondence in regard to vacant commercial garage space and determine next step.

15. Ordinance Amendment 16-2023 Division 2 - License

- a. Amend Sec. 8-71-Approval of application; denial -as follows (a) At the Village Board's discretion, a license may be granted for operation on any premises or with any equipment for which taxes, assessments, forfeitures, or other financial claims of the Village are delinquent and unpaid.

16. Ordinance Amendment 18-2023 Division 9 – Responsibilities of Owners and Occupants

- a. Create new ordinance Sec. 6-248 Storage of commercial and industrial waste.
 - i. All commercial and industrial waste must be stored in Village-approved receptacles upon the premise of the producer of the waste. All two-and three-yard dumpsters shall be placed on a minimum of five feet by eight feet in dimension.
- b. Create new ordinance Sec. 6-249 Areas
 - i. (a) Storage areas shall be kept in nuisance-free and odor-free condition. Litter shall not be allowed to accumulate.
 - ii. (b) Collection crews will not be responsible for cleaning up loose materials from any containers which have ruptured or broken due to wet conditions, animals, vandalism, or other causes. The occupant and or/owner shall be responsible for cleaning up this litter.

17. Operator's License Approval

- a. Place of employment: Gary's Grocery
 - i. Amber Brown

18. Adjourn

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