

Village of Birchwood  
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*"The Bluegill Capitol of Wisconsin"*

The Village of Birchwood  
Plan Commission Meeting will be held on  
June 1st, 2023, at 5:30 pm at the Village Hall  
101 N Main Street, Birchwood, WI 54817

## AGENDA

Chairperson call meeting to order - Meeting will be recorded

Pledge of Allegiance

Roll call: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, M. Manning, and C. Gargulak

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Correspondence – Public Comments (limit 3 minutes)

### Discussion/Action Items

1. Current agenda
  - a. Approve current Planning Commission Committee agenda
2. Comprehensive Plan Updates with Northwest Regional Planning
  - a. Finalize draft Existing Land Use Map.
  - b. Updated list of Issues and Opportunities in Chapter 1 of draft plan
  - c. Review and make recommendations to Plan's goals, objectives, and actions.
  - d. Review and make recommendations to Future Land Uses
  - e. Review and make recommendations to Inventory of Existing Business and Industry
  - f. Review and make recommendations to Water Supply, Wastewater Disposal, and Stormwater Management.
3. Founders Park
  - a. Determine location of Founders Park and plans to develop.
4. Tennis Court
  - a. Reconstruction of Tennis Court and possible funding support
5. Certified Survey Map
  - a. Stacy Rurup request to combine parcel ID #s 65-106-2-37-10-25-5 15-696-730100, 65-106-2-37-10-25-5 15-696-730200, 65-106-2-37-10-25-5 15-696-731000, 65-106-2-37-10-25-5 15-696-730700, and 65-106-2-37-10-25-5 15-696-731500.

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) to comply with Resolution 175-15.

*It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Village request persons requiring assistance to enable attendance and participation to provide at least 24-hour notice.*

6. Amend Chapter 28 – Zoning, Article XIII – Changes and Amendments, Sec. 28.1048 – Changes and amendments, with the following changes:
  - a. (d) Planning commission review (permitted, unlisted, and prohibited uses), hearing, and recommendation.
    - (1) The village clerk/treasurer shall transmit the petition to the planning commission.
    - (2) Hearing. The Planning Commission shall hold a public hearing upon each proposed change or amendment, giving notice of the time, place and the change or amendment proposed by publication of a Class 2 notice under Wis. Stats. ch. 985. The Planning Commission shall also give at least ten days prior written notice to the village clerk/treasurer of any municipality within 1,000 feet of any land to be affected by the proposed change or amendment.
    - (3) The village planning commission shall conduct a study and investigation of all proposed changes and amendments within the corporate limits and shall recommend that the petition be granted as requested, modified or denied. The recommendation shall be made within 60 days from which the petition is first received and shall be made in writing to the village board.
  - b. Remove (e) Hearing. The village board shall hold a public hearing upon each proposed change or amendment recommended by the village planning commission, giving notice of the time, place and the change or amendment proposed by publication of a Class 2 notice under Wis. Stats. ch. 985. The village board shall also give at least ten days prior written notice to the village clerk/treasurer of any municipality within 1,000 feet of any land to be affected by the proposed change or amendment.
  - c. Move Village board action from (f) to replace (e) and Protest (g) to replace (f)
7. Amend Chapter 28 – Zoning, Article II – Zoning Districts
  - a. Division 4 RD Rural Development District, Sec. 28-121 – Permitted Uses
    - i. Remove “Single-family dwellings”.
  - b. Division 6 – CDB Central Business District, Sec. 28-239 – Permitted Uses
    - i. Remove “Multiple-family dwellings. Parking shall be required in accordance with article VIII of this chapter”.
  - c. Division 7 – C-1 Community Business District, Sec. 28-264 – Permitted Uses
    - i. Remove “Multiple-family dwellings”.
8. Amend Chapter 6 – Buildings and Building Regulations, Article III Rental Housing Code
  - a. Division 1 – Generally, Short Term Home Rentals
    - i. Remove Rental Housing Code and replace with new ordinance Short Term Home Rentals
9. Adjourn

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