

Village of Birchwood
101 N Main Street
PO Box 6
Birchwood, WI 54868
Phone: (715)354-3300
Fax: (715)354-7500



Ashley Beffa, Clerk-Treasurer
101 N Main Street
PO Box 6
Birchwood, WI 54868
Email: ashley@birchwoodvillagewi.com

"The Bluegill Capitol of Wisconsin"

The Village of Birchwood
Plan Commission Meeting will be held on
April 6th, 2023, at 5:30 pm at the Village Hall
101 N Main Street, Birchwood, WI 54817

AGENDA (revised)

Chairperson call meeting to order - Meeting will be recorded

Pledge of Allegiance

Roll call: R. VanGilder, B. Boatman, ~~C. Barkley~~, M. Manning, and C. Gargulak

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Correspondence – Public Comments (limit 3 minutes)

Discussion/Action Items

1. Current agenda
 - a. Approve April 6, 2023 Planning Commission Committee agenda
2. Comprehensive Plan Update with NWRP
 - a. Review Issues and Opportunities
 - b. Review Existing Land Use
 - c. Review Goals, Objectives, and Actions
3. Make recommendation to Board of Trustees for the following:
 - a. Discontinuance of Ordinance Committee
 - i. Discontinue Part II – Code of Ordinance, Chapter 2 – Administration, Article II – Village Government and Elections, Division 4 – Standing Committee, Sec. 2-154 – Committees Established (4) Ordinance committee effective May 1st, 2023.
 1. Planning Commission to review and make recommendations per Sec. 28-1048 (d).
 - b. Discontinuance of Parks Committee
 - i. Amendment to Sec. 2-154 Standing Committee.
 1. Amend Part II – Code of Ordinances, Chapter 2 – Administration, Article III – Village Governing Body, Division 4 – Standing Committees, Sec. 2-154 (1) Street and Utility Committee.
 - a. Change committee from Street and Utility to Public Works and to include Parks.

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Village request persons requiring assistance to enable attendance and participation to provide at least 24-hour notice.

- ii. Discontinue Part II – Code of Ordinances, Chapter 2 – Administration, Article IV – Village Board, Commissions and Committees, Division 5 – Park Committee.
- 4. Make recommendations to Board of Trustees for the following to go to Public Hearing:
 - a. Add New Fence Ordinance to Article VI. - Supplementary District Regulations, Division 3. – Accessory Buildings, Uses, Structures and Use of Required Yards, titled as Sec. 28-652- Fences.
 - b. Amend text in Article V - Lawn and Grasses, Sec. 10-111 – Public Nuisance Declared and add Sec. 10-113 – Inspection; Notice of Violation.
 - i. Change height from 12 inches to 8 inches.
 - ii. Add inspection notice of violation section for enforcement purposes.
 - c. Amend text in Article II – Zoning Districts, Division 2. – R-1 Single-Family Residential District Sec. 28-74(5) – Dimensional Requirements.
 - i. Change text from (see section 28-634) and amend text as follows – 28-74(5) maximum building height: principle building 35 feet. Accessory building 20 feet.
 - d. Amend text in Article II – Zoning Districts, Division 2. – R-1 Single-Family Residential District Sec. 28-74(4) – Dimensional Requirements.
 - i. Change text “18 inches for all accessory buildings” and amend text as follows – (4) Setbacks and required yards for accessory building. See Division III for placement of accessory buildings.
 - e. Amend text in Article VI – Supplementary District Regulations, Division 3 – Accessory Buildings, Uses, Structures and Use of Required Yards, Sec. 28-650.
 - i. Change text Sec. 28-650 and amend text as follows: Detach accessory buildings and structures shall not be closer than five feet to the principal structure nor closer than ten feet to an alley, except that when the accessory building is a garage that has its entrance facing the alley, the rear yard setback shall be 20 feet for the garage. All other accessory structures not involving an alley or garage shall be three feet from the property line.
 - f. Amend text Chapter 20 – Streets, Sidewalks and Other Public Places, Article III. – Sidewalks, Division 2. – Construction and Repair, Sec. 20-113. – Apportionment of costs.
 - i. Amend Sec. 20-113 to reflect (the owner to pay 100 percent of the cost of repair and reconstruction)
 - g. Amend text Chapter 20 – Streets, Sidewalks and Other Public Places, Article III. – Sidewalks, Division 2. – Construction and Repair, to add Sec. 20-118 – Abandonment of Sidewalks.
 - i. Order of abandonment of any sidewalk.
 - h. Amend Chapter 6 – Buildings and Building Regulations, Article III. – Rental Housing Code Divisions 1, as follows:
 - i. Repeal Division II Sec. 6-202 to 6-209.
 - ii. Add new ordinance Sec. 6-179 Short Term Home Rentals.
- 5. Adjournment

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Village request persons requiring assistance to enable attendance and participation to provide at least 24-hour notice.