

Village of Birchwood
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 Revised 4/16/2024

VILLAGE OF BIRCHWOOD FEE SCHEDULE

(NOTE: Fees are subject to change. Please visit www.birchwoodvillagewi.com for most update fee schedule or contact the Village Hall. Revised 5/14/2024)

Administration Fee:

All applications/permits are subject to \$25.00 administration fee plus any applicable fees listed below. In addition, cost of any legal, administrative, and/or fiscal work which may be undertaken by the village may apply.

Abandoned or Junked Vehicles or Appliances:

A fee equal to the cost of legal, additional administrative, or fiscal work which may be undertaken by the village.

Alcohol License

Provisional Operator	\$15.00/annual
Operator	\$35.00/each
Operator – Festival	\$10.00/annual
Class “A” Beer	\$100.00/annual
Class “B” Beer	\$100.00/annual
Class “A” Liquor	\$500.00/annual
Class “B” Liquor	\$500.00/annual
Class “C” Wine	\$100.00/annual
Temporary Class “B” Beer	\$10.00/day
Reserve Class “B” Liquor	\$10,000/each

Cigarette License

Cigarette/Vape	\$100.00/annual
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Animal License (Due by April 1st):

Unneutered Male Dog	\$15.00/annual
Un-spayed Female Dog	\$15.00/annual
Neutered Male Dog	\$10.00/annual
Spayed Female Dog	\$10.00/annual
Kennel (5 or more dogs)	\$50.00/annual ⁽¹⁾
Late Fee	\$5.00/each

Residential Building Permits

Single-Family New Home \$600.00 base fee + \$0.40 per sq foot	Detached Garages	\$350.00/permit
Two-Family Twin Home and Duplex New Home \$800.00 base fee + \$0.40 per sq foot	Sheds	\$75.00/permit
Manufactured Homes \$750.00 base fee	Fences	\$75.00/permit
Mobile Homes \$75.00 base fee	Signs (permanent)	\$75.00/permit
One- & Two-Family Alteration \$75.00 base + \$75.00 for each additional visit	Electrical Service Upgrade	\$75.00/permit
One- & Two-Family Additions \$350.00 base +\$0.40 cents per sq foot	Solar System	\$175.00/permit
	HVAC Systems	\$75.00/permit
	Gas Service Upgrade	\$75.00/permit
	Raze	\$75.00/permit

Code violation re-inspections or additional visits are \$75.00 per visit and shall be collected prior to issuance of occupancy. Building without a permit – fee is doubled.

Zoning, Public Works, and Others

Rezoning & Zoning Map Amendment	\$300.00/application ⁽¹⁾	Grass and Noxious Weeds	\$200.00/hour ⁽²⁾
Zoning Text Amendment	\$300.00/application ⁽¹⁾	Snow and Ice Removal	\$200.00/hour ⁽²⁾
Application to Raze/Move Building	\$75.00/permit	Assessment Letter	\$25.00/letter
Variance	\$300.00/application ⁽¹⁾	NSF Charge	\$35.00/check
Conditional Use	\$300.00/application ⁽¹⁾	Tax Record Request	\$2.00/parcel
Unlisted Use	\$300.00/application ⁽¹⁾	End Loader Usage	\$100.00/hour ⁽²⁾
Land Division/Combining (CSM)	\$100.00/per CSM	Special Meeting	Actual costs
Short-Term Rental	\$500/annual	Publication	Actual Cost ⁽³⁾
Pre-Inspection Fee	\$75/one time	Public Hearing	\$500.00/meeting ⁽⁴⁾
Vendor Permit	\$75.00/special event	Driveway Permit	\$35.00/permit ⁽⁵⁾
Street and Alley Closure	\$35.00/application	Excavation Permit	\$35.00/permit

All fees are non-refundable and non-negotiable.

Non-Profit Organizations may be exempt from Administrative and Some Application Fees.

- (1) Subject to a public hearing. (2) One hour minimum. (3) Actual cost or \$10 per applicant for bulk publication, whichever is less.
- (4) Applicable for public hearings separate from a regular scheduled meeting. (5) Waived if driveway is part of a building permit.
- (2) Code violation or late applications – fee is doubled.