

Village of Birchwood
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The Public Hearing and Regular Monthly Board of Trustees Meeting
of the Village of Birchwood was held on **Monday, July 10th, 2023, following the Plan Commission Committee Meeting which is being held at 6:00 pm**
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.**

MINUTES

Call meeting to order (Meeting is recorded)

Pledge of Allegiance -previously recited

Roll call by Clerk: Present: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery, Village Website and the Chronotype.

Police Monthly Report: June report-Adam reported it's been a busy summer with ATV's, car accidents, and physical altercations.

Public Works Report - June report on Sewer, Water, Streets, and Parks-Strand reported that the sewer is running well. He's done cutting and patching. The Welcome to Birchwood sign is in place. The Edenharter LRIP project is now completed, so he will be putting up the no parking signs. Strand would like to thank the Lion's Club for all the work they are doing by the dam. It looks great! Strand has been working at Doolittle. He would like to get the roads, culverts, etc. loaded into the Diamond Maps program. S&K will come and help with the flagpole. The new streetlight is up. Strand will follow up on the net for the pickle ball court.

BFCESD-Update on construction of new station-VanGilder stated they will be moving out of the hall by the end of the month.

Correspondence: Brad Bratvold (Lion's Club) asked if the Village was going to get the dumpsters for the Blue Gill Fest. Beffa stated she thought that the Lion's made a deal directly with Republic. Bratvold will contact Republic. Bratvold stated that the Lion's plans to purchase a pitching machine for the Little League. He voiced concern over the shed at the ball diamond and the condition of the items inside it. He also asked about the paint for the lines at the field. Beffa stated there is a ballfield account. Bratvold will contact Bob Hayes. Bratvold inquired what the 1903 means on the sign and asked that something be put in the school news to explain it. He also commented that the new sign looks fabulous!

Citizen Comments on Agenda Items Only (Limit 3 minutes per person) Linda Zillmer requested that the Indianhead Community Action Agency past due payment in lieu of taxes be put on a future agenda. She inquired where the Village was in the legal action to recoup those funds. LZ stated that when Morris was president there was a verbal agreement with the school that they would use the Village Hall bays for storage in the future. She is concerned over the lost revenue from the BFCESD rent and would like the Village to contact the school regarding the previous verbal agreement.

AGENDA ITEMS:

1. Motion by VanGilder, 2nd by Boatman to approve the current agenda after items 3 and 4 are scratched due to the Plan Commission's determination. Carried 5-0
2. Motion by VanGilder 2nd by Boatman to approve the June 13th, 2023, Regular Board of Trustee meeting minutes. Carried 5-0.
3. N/A-Public Hearing - To hear conditional use depending on if unlisted use is determined to be conditional use at the July 10th, 2023, Plan Commission Committee meeting.
 - a. Open Public Hearing

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.



Public Comments on Conditional Use Application by Airtec applying for conditional use to install a fuel pump for their marine rental for business and/or public sales on PID 65-106-2-37-10-25-5 15-576-750500, RESUBD LOT 15 BLOCK 36 LOT 10 L 10 CSM #2735 V 12 P 78 DOC # 404579.

b. Close Public Hearing

4. N/A-Possible determination - Airtec's conditional use application for conditional use of fuel tank for non-motorized vehicle
5. Motion by VanGilder, 2nd by Seffinga to approve Bills, Payroll, and acceptance of Treasurer's Report – June 2023. Carried 5-0
6. Birchwood School District-Gayle Luebke/WEM update for the DR-4520.37-Advance Assistance Birchwood School District Community Safe Room Design Project-Award-Luebke did not attend the meeting. Beffa gave an overview of the meeting she had with WEM. Jordan will complete all the paperwork as previously discussed. VanGilder updated the new BOT members about the safe room. All the grant money was approved.
 - a. Motion by Boatman 2nd by Milligan to approve signing the safe house- State-Local Agreement as subrecipient. Carried 5-0
7. Birchwood Four Corners Emergency Services District
 - a. The Village received the 30-day notice from the BFCESD to vacate the Village Hall garage on July 31st, 2023.
 - b. VanGilder stated he contacted the bus service for the school, but their buses won't fit. VanGilder asked for suggestions for future hall use. The previous rent was \$1625.00 per month. VanGilder suggested contacting a realtor to see if there is any interest in renting. Beffa will contact an inspector to see what repairs would need to be made prior to renting. LeBrocq inquired if we repaired it, would the Village be able to recoup the cost with the rent. Beffa will also contact a realtor.
8. 6-month Mid-year Review-Beffa completed journal entries-we currently have \$143936.47 in tax revenue for general property taxes. The water tax equivalent used to help fund the general budget is at \$9174.00-projected to have \$18300.00 by the end of the year. Received Washburn County PILT-\$1200.00-The State transportation aid will be coming in throughout the year. Personal property aid was more than budgeted for. Received-DNR PILT-\$967.23. Liquor, operator's license, cigarette, dog license review. Beffa discussed the various Village revenues and expenses. Received Edgewater-\$30000.00. Loan advances were reviewed. We are overbudget by \$1000 on legal fees, partly due to the ordinance amendments. Law enforcement is within budget. Street department gas high due to extra plowing and gas prices. Lots of repairs on equipment, etc. Parks-no major repairs-still in budget. We are currently at approximately 56% usage of the budget for the year.
9. Financing
 - a. Furnace Replacement - Bids for furnace replacement for Village Hall. \$5500-Beffa doesn't feel the furnace needs to be replaced at this time- since it was just repaired. She feels we can get another year out of the furnace. VanGilder agreed. Motion by VanGilder, 2nd by Boatman to hold off until next year. Carried 5-0.
 - b. Front End Loader Repairs - Determine financial payment options for front end loader repairs. \$12595.00-Needed for the winter months. Beffa recommended paying for this out of the Village cash on hand and finance at the end of the year, if needed. Motion by VanGilder, 2nd by Seffinga to repair the loader with Village funds and not finance. Carried 5-0

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- c. Lawn Mower Replacement - Determine financial payment options for replacement of lawn mower. \$3699.00-Motion by VanGilder 2nd by Milligan to purchase the mower from Baribeau Implement for \$3700.00 with Village funds. Carried 5-0.
 - d. Sewer Plant Quote - HACH computer systems for sewer plant quote-Motion by VanGilder, 2nd by Milligan to approve the quote for the HACH computer system for the sewer plant. Carried 5-0
10. Ordinance Amendment 17-2023 – Division 2 - License
- a. Motion by Seffinga, 2nd by VanGilder to amend text to read as follows: (a) The term “kennel” means any establishment wherein or whereon five or more dogs are kept. Carried 5-0
11. Write off Delinquent Personal Property Taxes totaling-\$2940.83.
- a. Interest assessed for the following:
 - i. Motion by VanGilder, 2nd by Boatman to write off personal property taxes for Lagoon Resort Inc-Tax ID 485(2017) \$3.14 (2018) \$2.68 - Total: \$5.82 -Carried 5-0.
 - ii. Motion by VanGilder, 2nd by Boatman to write off personal property taxes for North Country Ins-Tax ID 1662 (2021) -Total \$0.05. Carried 5-0
 - iii. Motion by VanGilder 2nd by Boatman to write off personal property taxes for Praxair Distribution Inc-Tax ID 1608 (2021) Total - \$0.73. Carried 5-0
 - iv. Motion by VanGilder 2nd by Boatman to write off personal property taxes for Wabasha Leasing LLC-Tax ID 1710-(2021) Total: \$0.34-Carried 5-0
 - b. No longer in business-Unable to locate.
 - i. Motion by VanGilder, 2nd by Boatman to write off personal property taxes for Omni-Designs-Tax ID 1048 (2020) \$31.68. Carried 5-0
 - c. No longer in business-over 6 yrs-Beffa stated that Becky Darkow told her she was not responsible for the delinquent taxes on Shannon’s when she bought the business. Beffa stated she feels it would cost more money to try and collect than we would receive. Beffa commented that the Village has billed several of our current businesses for delinquent property taxes. LeBrocq stated he feels this is a losing battle as well. Beffa stated she was never trained that the Village had to follow up on these-she was told the County handles all the taxes.
 - i. Motion by Seffinga, 2nd by Boatman to write off delinquent personal property taxes for Shannon’s Trailside-Tax ID 507 (2014-2018) Total: \$2902.21
12. Motion by VanGilder 2nd by Milligan to approve Operator’s License for Dollar General applicants- Bailee Small. Carried 5-0.
Motion by VanGilder, 2nd by Seffinga to approve Operator’s License for Dollar General applicants- Cheyenne Okey. Carried 5-0.
13. Motion by VanGilder 2nd by Milligan to adjourn. Carried 5-0

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