

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The Regular Monthly Board of Trustees Meeting
of the Village of Birchwood will be held on
Tuesday July 9th, 2024, at 5:30 p.m.
at the Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.

AGENDA (revised 7/8/24)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Public Comments and Correspondence (on agenda items only – limit 3 minutes)

AGENDA ITEMS:

1. Approve current agenda.
2. Call Regular Board of Trustees Monthly Meeting to Order
3. Minutes
 - a. Approve minutes from June 11th, 2024
4. Finances
 - a. Approve June 2024 Treasurer Report.
5. Department Reports
 - a. Law Enforcement – Department report
 - b. Public Works – Department report on Sewer, Water, Streets, and Parks
 - c. BFCESD- Birchwood Fire Commission Emergency Service District Report
6. 304 S Vance St
 - a. Complaint filed by Ken Burrows against assessor regarding his 2023 Tax Bill. Burrows property is documented and registered as 501c3 Non-Profit and has applied and been forgiven for taxes since the deed was transferred over in 2019 for Low Income Housing. Assessor states she has not received all necessary supporting documentation required to verify such status. Board to review such documentation and discuss further action needed to reconcile this dispute.
7. Blue Hills Investment Update
 - a. Will Wallus to provide an update on Blue Hills Investment developments.
8. Operator License
 - a. Temporary License
 - i. Lion's Club - Carrie Schnacky
 - b. Regular Operator License
 - i. Paul's Pizza Den - Audrey Zimmer, Madyson Schultz
 - ii. Ed's Coffee-Anna Leamy
 - iii. Gary's Grocery-Julie Olmstead

The meeting is open to the public and is handicapped accessible.

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- iv. Synergy-Landen Gindt
- v. Jason Market- Lori Dahle
- vi. Bluegill Bar-Jason Lynch, Jacob Lynch, Madison Manka, Jayda Glenz, Sophie Franklin
- 9. Special Event Permit
 - a. National Night Out, August 6, 2024, at the BFCESD building located at 280 Edenharter Rd.
- 10. Special Vendor Permit
 - a. BFCESD – National Night Out event with vendors Cobblehaus Café & KJ's Ice Cream
- 11. Special Vendor Permit
 - a. Lion's Club – Bluegill Festival requesting to have special vendor, Donut Truck July 19th, 2024- July 21st, 2024
- 12. MSA (revised)
 - a. Change orders related to Water Tower Project and/or Corrosion Control Project (if any)
 - b. Contractor Applications for payment approval
 - i. Viking Industrial Painting for \$130,435
 - ii. Springlake Contracting Inc for \$3,435
- 13. Municipal Sale of Land
 - a. PID 65-106-2-37-10-25-3 01-000-007000, located on E Elm Ave, agreed upon selling price of \$1,000, to deed over partial lot of this municipal property to the interested abutting property owner, Barry VanGilder who owns PID 65-106-2-37-10-25-3 01-000-005000; paperwork prepared by TM Title to
- 14. Resolution (revised)
 - a. Initial Resolution 253-24 to send to the Plan Commission introducing a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
 - i. Public way to be discontinued is the right-of-way lying to the north of the road known as East Chetac Avenue between Lot 1 of Block 15 of the Original Plat of the Village of Birchwood, Wisconsin, and Lot 2 of Block 20 of the Original Plat of the Village of Birchwood all in the Southeast quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to Barry VanGilder and Chetac Haven, LLC.
 - b. Initial Resolution 254-24 to send to the Plan Commission introducing a resolution declaring that since the public interest requires it, a public way is vacated per Wis. Stat. 66.1003(4)(a).
 - i. Public way to be discontinued is the right-of-way lying between Lots 7 through 12 of Block 22 of the Original Plat of the Village of Birchwood, Wisconsin and Block 23 of the Original Plat of the Village of Birchwood all in the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, Wisconsin. The discontinued public way will be vacated and the land awarded to School District of Birchwood.
- 15. Park Advertising Program
 - a. Approve changes proposed by municipal clerk treasurer to use a primary printer for park advertising banners and change Park Advertising Program packages.
- 16. Ahern
 - a. Approve contract for annual sprinkler inspection for Masonite public fire protection pump.

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17. Board of Trustees Meeting
 - a. Move August Regular BOT meeting from August 13th to August 6th due to an election.
18. Election Worker
 - a. Teresea Naomi Labahn as backup election worker for August and November 2024 elections.
1. Closed Session – Pursuant to 19.85 (1)C and 19.85 (1) (b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data. (Revised)
 - b. Discuss proposed offer from Christ Drost and Feathers Realty counter offer suggested sale price for the partial lot of the Village Industrial Park to develop storage units.
 - c. Discuss Village Garage Rent and Rental Agreement
19. Open Session
 - a. Discuss and possibly act on the sale partial lots of the industrial park to Chris Drost.
 - b. Possibly act on Village Garage Rental Agreement
20. Adjournment.

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