

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting**
of the Village of Birchwood will be held on
Tuesday, February 13th, 2024 at 5:30 p.m.
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817.**

AGENDA

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, T. LeBrocq, and R. Seffinga

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Monthly Reports (no discussion/comments):

Law Enforcement

Public Works

Clerk-Treasurer

BFCESD

Public Comments **On Agenda Items Only** (limit 3 minutes per person)

AGENDA ITEMS:

1. Approval current agenda.
2. Approve Meeting Minutes
 - a. Regular Board of Trustee meeting minutes from January 9th, 2024.
3. Sewer Rate Review
 - a. Rescind motion by VanGilder, 2nd by LeBrocq to refer the sewer department financials and rate review to the Public Works committee. Carried 4-0 as discussion was to send to Plan Commission Committee.
 - b. Refer the sewer department financials and rate review to the Plan Commission Committee.
4. Treasurer's Report - Approve prior month's Treasurer Reports
5. Certified Survey Map
 - a. Applicant, Tom Knapmiller. Parcel ID 65-106-2-37-10-25-4 04-000-001010 - property address 920 E Cedar Ave. Surveyed, divided, and certified map prepared for parcel of land to be reviewed and approved by Village of Birchwood. A copy is available in the Clerks office for the public to view.
6. Land Lease
 - a. Renewal of lease agreement for 7.8 acres of village farmland at cost of \$500 per year, located off Highway 48, PID 65-106-2-37-10-25-5 05-002-001010, between the Village of Birchwood and Paul Borofka/Borofka Farm.
7. Animal Nuisance
 - a. Service agreement with Goff's Wildlife Removal Services for trapping and removing racoons, skunks, and other fur animals, as needed.
8. Village Clean-up 2024

The meeting is open to the public and is handicapped accessible.

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- a. Set Spring and Fall Clean-up Dates (second Saturday in April and September)
 - b. Liberty Tire contract for recycled tires
 - c. Northcentral Recyclers contract for recycled metal, electronics, and appliances
 - d. Republic Services Contract – refuse disposal and mattresses
- 9. Public Participation Plan**
- a. Resolution 241-24 approving Public Participation Plan
- 10. Sewer Rate Increase**
- a. Discuss insufficient sanitary sewer rates and approve 8% sewer rate increase recommended by Planning Commission to be effective on 1st quarter billing.
- 11. Election Worker**
- a. Leroy Brensel has requested to be added as an election worker.
- 12. Ordinances Amendment**
- a. Sec.6-509 Penalties and violations
 - i. Text amendment SPS 320.10 (1)(c)
 - b. Sec. 6-531 Plans. Wis.Admin. Code § Comm 20.09(4)
 - i. Text Amendment – (a) SPS 320.09(4)
 - c. Sec. 6-534 Inspection Work
 - i. Text addition – (2) air conditioning and ventilation
 - ii. Text addition – (3) vapor retarder
 - iii. Text addition - (4) Excavation and erosion control
 - iv. Text addition – (5) final and occupancy
 - d. Sec. 6-535 – Permit lapses
 - i. Repeal - A building permit shall lapse and be void unless building operations are commenced within six months or if construction has not been completed within one year from the date of issuance thereof.
 - ii. Text amendment – The permit shall expire 24 months after issuance if the dwelling exterior has not been completed.
 - e. Sec. 6-570 – Adoption of state code
 - i. Text amendment – (c)(1) SPS 320.05, SPS 320.19, SPS 320.21
 - ii. Text amendment – (c)(2) SPS 320.05
 - iii. Text amendment - (d) SPS 320.25
 - f. Sec. 6-589 – State standards adopted
 - i. Text amendment – (a) SPS 320-327 and appendix A, B, and C
 - ii. Text amendment – (b) SPS 381-387 and SPS 325
 - iii. Addition – (c) SPS 324 and SPS 316
 - iv. Text amendment – (1) SPS 324
 - v. Text amendment - (2) International Electrical Code
- 13. Public Hearing**
- a. Set Public Hearing date for zoning ordinance amendments/additions for the following:
 - Sec. 28-2 Definitions
Add – Addition of definition of Short Term Home Rental
 - Sec. 28-8 – Compliance
Text amendment – amend text from 12 months to 24 months
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- Sec. 28-74 Dimensional requirements
Text amendment – from a. 10,000 square feet. b. 80 feet to a. 7000 square feet. b. 50 feet
- Section 28-652 - Temporary uses
Add – Addition regarding shipping containers and uses

14. Regular Meeting Time

- a. Resolution 242-24 to change regular meetings of the village board to be held on the second Tuesday of each calendar month at 5:30 p.m. rather than 6:00 p.m., local time.

15. Adjourn

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