

Village of Birchwood  
101 N. Main Street  
PO Box 6  
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood  
will be held on **Tuesday January 10th, 2023**  
**at 6:00 pm**  
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

### AGENDA

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, B. Milligan

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

-Police Monthly Report: December report

- Public Works Report -December report on Sewer, Water, Streets, and Parks

- BFCESD-Update on construction of new station

Correspondence –

Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

#### **Discussion/Action Items (No public comments allowed):**

1. Current agenda
  - a. Approve current agenda January 10<sup>th</sup>, 2023
2. Approve Meeting Minutes
  - a. Regular Board of Trustee meeting minutes-December 12<sup>th</sup>, 2022
  - b. Public Hearing meeting minutes-December 12<sup>th</sup>, 2022
3. Financials
  - a. Approve Bills, Payroll, and acceptance of Treasurer's Reports-December 2022
4. Zoning Administrator and Building Inspector Contract
  - a. Joe Atwood Zoning Administrator and Building Inspector proposed contract.
5. ARPA Funds
  - a. Reallocation of ARPA funds
6. Wellhouse Corrosion Control and Water Tower Rehab Project
  - a. MSA to recommend and assist in application process of the Safe Drinking Water Loan Program to provide low-interest loans, and potentially Principal Forgiveness (grant) for upcoming potable water system projects in the village.
7. Operator's License- (Effective 1-18-2023/6-30-2023)
  - a. Bear Tracks-primary place of employment
    - i. Applicant-Jenna Mitzel
8. S & K Lease Agreement
  - a. S&K TV Systems to lease the land on the west end of the parcel where the Village water tower is presently located for three years for the purpose of constructing a TV antenna tower together

*The meeting is open to the public and is handicapped accessible.*

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) to comply with Resolution 175-15.



with necessary satellite antennas and equipment or structures necessary for the operation of the Birchwood Cable TV System.

9. Street Name change
  - a. Request from Lisa Damon to change the name of the portion of Orchard Ave. between Vreeland St and Kunze St to Damon Avenue.
  - b. If applicable, approve Resolution 229-23 to change the name of the portion of Orchard Avenue between Vreeland Street and Kunze Street to Damon Avenue.
  - c. If applicable, approve to send to Village attorney to file an affidavit of correction with the Register of Deeds.
10. Village PSC tariff-Standby Water Charge
  - a. Update on process
  - b. Resident concerns
11. ATV/UTV Route Changes
  - a. Request for board to submit recommendation to Washburn County Highway Department to open County Road DD in the Village and County Road T North to County DD to ATV/UTVs.
12. Single Audit Report
  - a. Attest to the amounts expended during the calendar year ending December 31, 2022.
13. Sub-grant Agreement
  - a. Adopt Resolution 230-23 Authorizing Execution of Sub-Grant Agreement to enter into a sub-grant agreement with the Division of Emergency Management in the State of Wisconsin Department of of Military Affairs for the program entitled Hazard Mitigation Assistance.
14. Revised Fee Schedule
  - a. Adopt Resolution 231-23 Revised Fee Schedule
15. Debt Financing
  - a. Approve financing through Dairy State Bank (motion missed at December meeting)
    - i. Edenharter Road \$75,000, 10 year term, 4.95%
16. Closed session (if applicable)
  - a. Pursuant to 19.85 (1)C and 19.85 (1) (b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data.
17. Open Session (if applicable)
  - a. Matters discussed in closed session
18. Adjournment

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