

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood
will be held on **Monday, December 12th, 2022,**
following the Public Hearing at 5:30 p.m.
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

AGENDA

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, B. Milligan

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

-Police Monthly Report: November update on Police work

- Public Works Report -November report on Sewer, Water, Streets, and Parks

- BFCESD-Update on construction of new station

Correspondence –

Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

Discussion/Action Items (No public comments allowed):

1. Current agenda
 - a. Approve current agenda December 12th, 2022
2. Approve Meeting Minutes
 - a. Regular Board of Trustee meeting minutes-November 17th, 2022
 - b. Budget Public Hearing meeting minutes-November 17th, 2022
3. Financials
 - a. Approve Bills, Payroll, and acceptance of Treasurer's Reports-November 2022
4. Set caucus date-January 10th, 2022
5. Rescind Motion
 - a. Rescind motion by VanGilder, 2nd by Boatman made on November 17th, 2022, at the Regular Board of Trustee Meeting to approve balanced 2023 Municipal Budget in the amount of \$781,517.05 and Resolution 228-22 for 2023 that carried 3-0.
6. Approve 2023 Budget
 - a. Approval of the correct amount of the balanced 2023 Municipal Budget in the amount of \$788,892, Resolution 228-22a.
7. Kennel License
 - a. Decision on Multiple Dog (Kennel) License Application by Jesse and Kelsie Miller for 5 dogs located at 105 S Morey St, Birchwood, WI 54817.
 - b. \$500 Public Hearing fee to be waived as the Fee Schedule was approved after the date of application.
8. Street Name change
 - a. Request from Lisa Damon to change the name of Orchard Ave. to Damon Ave.

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

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- b. If applicable, approve Resolution to change the name of Orchard Ave. to Damon Ave.
9. Industrial Park
 - a. Land rental to farmer for 2023
10. Birchwood School District FEMA Grant
 - a. The Village of Birchwood to possibly pursue an application to become a technical sub-applicant by submitting the FEMA grant application on behalf of the school district.
11. Wellhouse Corrosion Control and Water Tower Rehab Project
 - a. MSA to recommend and assist in application process of the Safe Drinking Water Loan Program to provide low-interest loans, and potentially Principal Forgiveness (grant) for upcoming potable water system projects in the village.
12. Zoning Administrator-Building Inspector
 - a. Zoning Administration and Building Inspector Proposals
 - b. Approve Village Zoning Administrator and Building Inspector
13. Economic Development Loan
 - a. Economic Development Loan to cover the cost of the Comprehensive Plan Update and Zoning Administration costs.
14. Wisconsin Election Workers approval
 - a. 2023 Poll workers
 - b. 2023 Chief Inspector
15. Village PSC tariff-Standby Water Charge
 - a. Update on process
16. Village of Birchwood Human Resource Handbook
 - a. Discuss and recommend changes to the updated handbook, if applicable.
 - b. BOT to approve and send to Village attorney for final review and approval.
17. Closed session (if applicable)
 - a. Pursuant to 19.85 (1)C and 19.85 (1) (b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data.
18. Open Session (if applicable)
 - a. Matters discussed in closed session
19. Adjournment

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