

Village of Birchwood  
101 N. Main Street  
PO Box 6  
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood will be held on **Thursday, November 17th, 2022, immediately following the 5:00pm Budget Public Hearing-** at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

### AGENDA

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, B. Milligan

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Police Monthly Report: October update on Police work

Public Works Report -October report on Sewer, Water, Streets, and Parks

BFCESD-Update on construction of new station

Correspondence – Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

#### **Discussion/Action Items (No public comments allowed):**

1. Current agenda
  - a. Approve current agenda November 17th, 2022
2. Approve Meeting Minutes
  - a. Regular Board of Trustee meeting minutes-October 11<sup>th</sup>, 2022
  - b. Budget Workshop meeting minutes- October 10<sup>th</sup>, 2022
  - c. Budget Workshop meeting minutes-October 25<sup>th</sup>, 2022
3. Financials
  - a. Approve Bills, Payroll, and acceptance of Treasurer's Reports-October 2022
4. 2022 Municipal Levy
  - a. Accept changes and approve 2022 Municipal Levy as discussed at the Budget Public Hearing
5. Approve Budget
  - a. Accept changes to Budget Notice as discussed at the Budget Public Hearing and approve 2023 Municipal Budget, Resolution #228-22.
6. Kelsie Miller-Request for kennel license
  - a. Refer to Public Hearing per Village Ordinance
  - b. Set cost for Public Hearing
7. ATV/UTV Route Changes
  - a. Request by Kelly Ingersoll for board to submit recommendation to Washburn County Highway Department to open Wise Rd/County Road D from Hinman Drive to County Rd DD to ATV/UTVs
8. Birchwood Community Feral Cat Project
  - a. Update on project
9. Liquor License Application for the period of 11-18-2022/6-30-2023

*The meeting is open to the public and is handicapped accessible.*

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) to comply with Resolution 175-15.



- a. Eds Pit Stop LLC-Agent: Stacy D Rurup-Trade Name-Ed's Coffee & Trading Company
  - i. Class "B" Beer
  - ii. "Class C" wine
10. Donation of Sick Leave
  - a. Ron Strand request to donate 12 hours of sick leave to Ashley Beffa
11. Human Resource Handbook
  - a. Discuss and recommend changes to updated handbook and possible approval to send to Village attorney for review.
12. Village of Birchwood PSC tariff
  - a. Discuss current Standby Water Service fees
  - b. Determine process of PSC requirement to backbill-2 years
13. Closed session (if applicable)
  - a. Pursuant to 19.85 (1)C and 19.85 (1) (b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data.
14. Open Session (if applicable)
  - a. Matters discussed in closed session
15. Adjournment

DRAFT

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