

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Budget Workshop** of the Village of Birchwood
on **Monday, October 10th, 2022, at 5:00 p.m.**
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

Village President call meeting to order - Meeting will be recorded

Pledge of Allegiance-Recited

Roll call by Clerk: Present: R. VanGilder, B. Boatman, S. Milligan -Absent: B. Milligan, P. Parkos

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Citizen Comments on Agenda Items Only (Limit 3 minutes per person) None

Correspondence-None

MINUTES
No Public Comment Allowed
Discussion/Action

1. Two Rivers Accounting-Canceled
 - a. Review 2021 Financial Statements
2. The Board will go through the budget and make changes for the 2023 budget year.

Beffa went over the allocation of funds in the general account. Counter Act funds are set aside for drug and alcohol education. Beffa discussed the opening of the account for the Community Cat Funds for taking care of feral cats in the community. Dowd Foundation are funds specifically for the skate park and tennis court. These items are not included in the budget. Beffa went over the spreadsheet with the year-to-date numbers. Year end projections have not been completed at this time.

Beffa discussed the debt service. She presented the information regarding the F250 truck/plow cost (around \$60,000) and financing information from Dairy State Bank. The first payment would be due in December 2023. A new plow for the black F550 was also discussed. VanGilder stated that the exact financing option will be made when the numbers for the end budget come in.

Beffa discussed the mower options and financing options. Strand gave an overview of the mowers and what the preference is. This mower is used for the ball parks, Doolittle, and Village parks. After discussion, VanGilder asked Beffa to budget \$6000 for this.

Edenharter project discussion -it will probably be around \$75000. This will need to be put out for bids. There are \$5000 in LRIP funds available for this. This bid should be put in the paper in February. We were denied for the Local and Rural 80/20 grants.

Adam discussed the replacement squad and accessories.

Doolittle Park-door replacement and repair costs-VanGilder suggested going through a local contractor. Beffa discussed the profit and loss statement for Doolittle Park -which shows the park is doing very well. VanGilder stated we need to keep updating the park. Strand voiced concern over the people coming into Doolittle and taking water.

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

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Beffa discussed the TID values and the fact that they went down. There was a problem with a Certified Survey map that was done in 2021- for Ed's Pit Stop-which incorrectly took property out of the TID. The TID should have been amended. This is being corrected and will change our levy numbers. We'll discuss the levy when this is completed. The tentative date for the Budget Hearing is November 10th, unless we don't get the levy numbers back in time to give proper notice for that date.

Beffa discussed the importance of budgeting for the "little" stuff to keep on track.

Discussion on 2023 WRS contribution rates -Health Insurance rates -Wages- Department hours-Stipend-Aflac rates are the same and are paid 100% by the employee. Beffa discussed proposed changes to the employee handbook. She gave an overview of comp time vs. overtime.

Discussion on vacation schedule, holiday, and sick time.

Beffa asked Committee members to address how many meetings they feel they need to meet their committee goals.

VanGilder stated he would rather have higher numbers entered into the budget, so there is room to cut, if needed.

Discussion on shared revenue, 2% fire dues, ambulance service, law enforcement grants.

Increased revenue on liquor licenses due to correction on application. Discussion on Operator's and dog license. Adam is following up on delinquent dog license.

Beffa gave an overview of building permits and other zoning permits.

She discussed changes to the fee schedule in order to cover the costs. Administrative fees of \$25.00 for permits.

Beffa discussed the garbage service rates for 2023. Clean up day expenses. Noxious weed expense=\$600.

Hall rental revenue and Village equipment sales.

Review of Doolittle site rental, boat landing revenue, electric for seasonal campers.

Discussion on expenses: Village insurance premiums and possible change of carrier.

Meeting salaries, office supplies, Amazon, computer expense, Workhorse, utilities, Publication and dues, employee bond, work compensation, shop repair, and roads.

Street sweeping approximately \$800 per year. VanGilder asked for \$7500 to be added to the street repair line. \$1000 to sand/salt expense. Machinery/equipment maintenance and repair were over budget last year.

Discussion on animal nuisance control for budget.

Ordinance states that the Village of Birchwood pays the sewer department \$3600/yr.

Hydrant rental. Cost of fire protection and services.

Cemetery donation of \$1000.

Property evaluations-Village reassessment

Parks- Welcome sign and Bluegill fish. Bench in honor of John Depoister. Ice rink. Doolittle doors/repairs. Goose deterrent lights (\$800) fishing pier (\$1300)

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3. Closed Session-Pursuant to 19.85 (1)-None
 - a. 19.85 (1)(b) and 19.85 (1)(c) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person(s) referred to in such data.
4. Open Session-None
 - a. Matters discussed in closed session.
5. Adjournment- Motion by B. Boatman 2nd by S. Milligan to adjourn. Carried 3-0

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