

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood
will be held on **Tuesday, October 11th, 2022, at 6:00p.m.**
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

AGENDA

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, B. Milligan

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

-Police Monthly Report: September update on Police work

- Public Works Report -September report on Sewer, Water, Streets, and Parks

- BFCESD-Update on construction of new station-Budget

Correspondence –

Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

Discussion/Action Items (No public comments allowed):

1. Current agenda
 - a. Approve current agenda October 11th, 2022
2. Approve Meeting Minutes
 - a. Regular Board of Trustee meeting minutes-September 13th, 2022
 - b. Public Hearing meeting minutes -September 13th, 2022
 - c. Budget Workshop Minutes- October 3rd, 2022
3. Financials
 - a. Approve Bills, Payroll, and acceptance of Treasurer's Reports-September 2022
4. Danny Harnisch-207 S Wilson
 - a. Request to have Village lawn mowing fee reduced.
5. Kevin Sweeney-200 E Chetac
 - a. Request to have sewer charges adjusted (water leak that did not go down sewer-call with any questions)
6. Northwest Regional Planning Commission
 - a. Approve proposal to update the Village Comprehensive Plan with correct name (Birchwood)
7. S & K TV Systems
 - a. Lease for use of Village Property
8. Application for Cigarette and Tobacco Products Retail License- (October 12th, 2022- June 30th, 2023)
 - a. DolgenCorp, LLC- DBA Dollar General Store #23731-Agent: Jessica Allen
9. Alcohol Beverage License Application- (October 12th, 2022- June 30th, 2023)
 - a. DolgenCorp, LLC-DBA Dollar General Store #23731-Agent: Jessica Allen (call with questions if needed)
 - i. Class A Beer
 - ii. Class A Liquor

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.



10. Animal Nuisance Control
 - a. Birchwood Community Cat Welfare project funds for ongoing feral cat control
11. 2022 Recommendations/requests for approval from Parks Committee-2023 requests were discussed during the Budget workshop 10-10-2022
 - a. Doolittle Shoreline rip wrap project
 - i. Fall 2022 -Site 19-approximately \$1000.00
 - b. Raise tent site camping fee from \$16.00 to \$20.00- including tax.
12. Corrosion Control System Bids
 - a. Acceptance of one bid for Corrosion Control System at the wellhouse to hire a contractor.
13. Reinstatement of Water Utility Tax Equivalent
 - a. Resolution 2022-26 to Authorize and Reinstate the Water Utility Tax Equivalent Payable to the General Government Pursuant to Section 66.0811 of the Wisconsin Statutes.
14. Application to Work on Highway Right-of-Way
 - a. Jennifer Linville requesting Village of Birchwood to accept responsibility of Use of Highway Right of Way by Others for the purpose of planting a variety of wildflowers and grasses to absorb excess water in ditch area of Parcel ID 65-106-2-37-10-25-5 15-577-770500 & 65-106-2-37-10-25-5 15-577-770000
15. Purchase Contract and Options to Finance (Finance in 2022, first P&I Payment in December 2023)
 - a. Street department requesting approval to purchase a new snowplow for Birchwood's Municipal Truck F-450 and determine financing.
 - b. Sewer and Street department requesting approval to purchase 2023 Ford F250 Regular Cab 4wd truck and determine financing.
 - c. Sewer and Street department requesting approval to purchase a new snowplow for Birchwood's Municipal Truck F-450 and determine financing.
 - d. Sewer and Parks requesting new 52"-54" deck mower and determine financing.
16. Staff Benefits
 - a. Vacation schedule- discuss current schedule and approve any changes if made
 - b. Sick Leave-discuss current schedule and approve any changes if made
 - c. Holiday Schedule-discuss current schedule and approve any changes if made
 - d. Comp Time/OT-discuss current process and approve any changes if made
 - e. Initial discussion on draft of updated HR Employee handbook, if applicable
17. Closed session-Pursuant to 19.85 (1)
 - a. 19.85 (1)(b) and 19.85 (1)(c) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data.
18. Open Session-if applicable
 - a. Matters discussed in closed session
19. Adjournment

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