

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood will be held on **Tuesday, September 13th, 2022, at 6:00p.m.** at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

AGENDA-Revised

Call meeting to order (Meeting is recorded)

Pledge of Allegiance

Roll call by Clerk: R. VanGilder, B. Boatman, S. Milligan, P. Parkos, B. Milligan

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

-Police Monthly Report: August update

a. Tires for squad update

- Public Works Report -August (August 12th, 2022, meeting minutes handed out)

a. Water/Sewer Department update

i. Water leak at Post Office

b. Streets Department-Streets/Park Repair and Maintenance-update

i. Discuss tire replacement- white truck

- BFCESD-Update on construction of new station

Correspondence - Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

Discussion/Action Items (No public comments allowed):

1. Current agenda

a. Approve current agenda-September 13th, 2022

2. Approve Meeting Minutes

a. Regular Board of Trustee meeting minutes-August 2nd, 2022

b. Public Hearing meeting minutes August 22nd, 2022

c. Special BOT meeting minutes August 22nd, 2022

3. Financials

a. Approve Bills, Payroll, and acceptance of Treasurer's Reports-August 2022

4. November 2022 Board of Trustee meeting

a. Change/set date for meeting due to Election Day Nov 8th, 2022—November 1st?

5. Certified Survey Map

a. Purpose: Resurvey of Lot 2 of CSM#2507. No new parcels have been created. The Survey was performed to document the onsite conditions along the Southerly Border of Said Lot 2.

i. All of Lot 2, certified survey map number 2507, Volume 11 page 30, document number 262696, part of government Lot 4, Section 25, Township 37 North, Range 10 west, Village of Birchwood, Washburn County, Wisconsin.

6. Itemized Services Quotes from MSA and SEH

The meeting is open to the public and is handicapped accessible.

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- a. Water system evaluation itemizing services needing to be done and implemented into Village's Capital Improvement Plan for projected planning and budgeting.
- b. Sewer system evaluation itemizing services needing to be done and implemented into Village's Capital Improvement Plan for projected planning and budgeting.
- c. Streets evaluation itemizing services needing to be done and implemented into Village's Capital Improvement Plan for projected planning and budgeting.
7. Application for Cigarette and Tobacco Products Retail License- (July 21st, 2022- June 30th, 2023)
 - a. Synergy Community Cooperative-Trade Name: Birchwood Cenex-Agent: Heleyna Kasten
8. Alcohol Beverage License Application- (September 14th, 2022- June 30th, 2023)- (Provisional License issued 7-21-2022)
 - a. Synergy Community Cooperative-Trade Name: Birchwood Cenex-Agent: Heleyna Kasten
 - i. Class A Beer
 - ii. Class A Liquor
9. Approve Operator's License-September 14th, 2022, to June 30th, 2023
 - a. Synergy Coop-Birchwood Cenex applicants: K. Kielas and M. Villiard
10. Birchwood Chamber Membership
 - a. Renew membership with Birchwood Chamber-\$200.00
11. Birchwood School District request to vacate street
 - a. Approval of Resolution 2022-22A Final Resolution Regarding the Discontinuance of a Public Way to vacate and discontinue part of the street (now known as Fuller Street) lying between Lots 13 through 16 of Block 17 of the Original Plat of the Village of Birchwood, WI and Lots 6 through 12 of Block 22 of the Original Plat of the Village of Birchwood all in the Southeast quarter of the Southwest quarter of Section 25 in Township 37N, Range 10W, Village of Birchwood, Washburn County, WI.
12. Annual Performance Report
 - a. Northwest Regional Planning Commission request for project status and 2022-2024 committed projects.
13. S&K Lease Agreement
 - a. Discuss expired Lease Agreement between the Village of Birchwood and S& K for the Village water tower premises to be used for the purpose of TV antenna tower and equipment for the operation of the Birchwood Cable TV System.
14. Closed session (if applicable)
 - a. Pursuant to 19.85 (1)C and 19.85 (1) (b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person (s) referred to in such data.
15. Open Session (if applicable)
 - a. Matters discussed in closed session
16. Adjournment

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