

Village of Birchwood
101 N. Main Street
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Birchwood, WI 54817



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"The Bluegill Capitol of Wisconsin"

**The Parks Committee meeting was held on Monday, September 12th, 2022
At 10:00 am
at the Birchwood Village Hall
101 N Main St, Birchwood, WI 54817.**

MINUTES

Chairperson call meeting to order - Meeting will be recorded

Pledge of Allegiance -Recited

Roll call B. Milligan, B. Hayes, S. Milligan, R. Strand, and T. Fee, D. Greife- all present.

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Citizen Comments (Limit 3 minutes per person)-L Zillmer feels it is time for the Village to get out of the campground business. Zillmer voiced concern over the use of docks at the park, the management of the park and cash flow, and water usage. LZ feels it would be more beneficial to the Village as a public park vs a private campground. She is against goose deterrent lights due to them being a nuisance to surrounding residents. She voiced concern over the rental of the pavilion and the liability insurance policy. Correspondence/Incidents-Email from Lisa Burns-Washburn County Land and Water is applying for a 2023 grant to help landowners with shoreline erosion, etc. This does not cover rip-wrap.

Discuss/Action Items:

1. Approval of Current Agenda-Motion by Hayes, 2nd by S. Milligan to approve. Carried 3-0
2. Bluegill Fish
 - a. Landscape-Strand received estimate to redo rock and top and add plants of \$2900. B. Milligan read estimate which includes removal of existing trees and shrubs and ¾ inch rock. Rebuild inner rock retaining wall and improve outer retaining wall to keep rock from spilling into the grass. Install new ¾ inch river rock and weed barrier. Install new plants and shrubs. Estimate includes all labor and materials. Motion by Hayes, 2nd by S. Milligan to send to BOT for final approval. Carried 3-0
3. Welcome Sign
 - a. Birchwood Village Welcome Sign-Rocky VanGilder is getting estimates for this. The BOT is working on this.
4. Fishing Pier
 - a. Dave Lorenz to have students redo in March. Need budget replacement cost for materials. -Strand stated they would do the outer part first. This would be split between 2 years to make sure the materials are about the same age. Strand said the floats still look good underneath. He thinks it will last another 20 years. Lorenz is on board with having the kids do it. Strand will get the estimate/cost for the budget meeting. Strand spoke to Ann-DNR about this, and she said we are better off financially to maintain this vs. replace it. Motion by B. Milligan, 2nd by S. Milligan to send to the BOT for approval of the cost of materials. Carried 3-0
5. Welcome Park
 - a. Bob Hayes to jack up and anything to replace-Hayes stated they should get to this in the upcoming week. Strand offered material if they need it.
6. Park Bench in honor of John Depoister
 - a. Estimate from Rurup Metal Fab-Strand presented the bid from last spring of \$1500.00. Motion by Hayes 2nd by S. Milligan to send the bid to the BOT for approval. Carried 3-0

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7. Shoreline
 - a. Rip wrap- Strand feels the 200 feet of shoreline- needs rip wrap. Bridget asked about the no wake zone in that area. Steve Dulian offered to help with the shoreline when they draw the lake down. Strand stated he felt the 20-30 feet- by site 19-should be done as soon as possible to prevent tree loss on the shore. He feels it should be around \$7000 to do the entire thing (200 feet), but he thinks we can do ½ now (Site 19-22). Strand explained how the rip wrap works. The rock needs to be put under the felt which keeps it in place when the waves lap the shore. Strand feels Site 19 needs to be done this fall. The other can wait. The cost would be roughly \$1000.00. Motion by S. Milligan 2nd by Hayes, to address the erosion at Site 19 with rip-wrap for approximately \$1000.00 this fall-the remainder to be done next year- and send to the BOT for approval. Carried 3-0
 - b. Grant opportunities-The presented grant does not cover rip wrap. It would work for the point, but that is not where our issue is.
8. Bathrooms
 - a. Maintenance and repairs-Dan reported the toilet repairs were done this spring. Painting needs to be done as well. The doors need to be repaired. Strand felt we could put the doors off for another year. He does feel that this should be put in the budget. Strand will get an estimate. Bridget asked about the cost to paint and repair. Strand felt we would need around 2 gallons to paint (\$100).
 - b. Handrail repair (loose)-B. Milligan asked about cost. Strand said he felt we already have the materials to repair this.
9. Showers
 - a. Maintenance and repairs-Dan reported the showers need to be painted. Fee stated we are having issues with the coin boxes rusting. We spent \$150.00 on the "guts" of the box. We will look at the cost of replacing vs. repairing. Fee stated the brand-new weather-proof box is \$540.00. Tucker suggested buying 2 new ones now- and 2 next year. Fee thinks the warranty is a year. B. Milligan asked Tucker to do research and see if there are any other options that may have better longevity and be more cost efficient. Bridget asked if Fee could get this information before the budget meetings. Fee will check with Cody to see if he can sandblast the old ones and have them repainted. Strand stated it would be a good idea to have Cody work on these over the winter months.
10. Fish House
 - a. Trim-Strand said new lumber needs to be put on. Strand will check with Greeners for a price on lumber. This won't be done until next spring. Projected cost is under \$100.00. Fee stated that the interior frame of the window is rotten, it isn't just the trim. Strand will get an estimate on the cost. B. Milligan stated the goal is to stop further deterioration.
11. Ball Park
 - a. Maintenance-Strand discussed the work that Public Works is doing, using our equipment at the school. B. Milligan reiterated that we are not to let anyone at the school use our equipment. Hayes and B. Milligan said they are both opposed to billing the school for mowing the park. It is Village property. Fee asked about rolling the football/softball fields like he has been doing for the last few years. Fee would like to use the Village mower and roller to do the fields on his own time. Strand voiced concern over using Village equipment for maintenance on school property and the liability that may arise. Strand is concerned about the wear and tear on the equipment and the gas that is being used. Bridget said she feels that we are a small town, and we should help the school if we can.

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Bridget stated she is fine with Tucker using the equipment at the school. Tucker will check with the school about gas costs. Strand is concerned about how this affects his budget. Bridget will speak to Ashley regarding Strand's budget, if needed. Motion by B. Milligan 2nd by B. Hayes to allow Tucker to use the equipment to help maintain the football/softball on his own time. The school will pay for the fuel. Carried 3-0

12. Equipment Use

- a. Rent and insurance-Strand stated that we have borrowed equipment out and it was damaged. The Village had to pay to have it fixed. Strand stated the Village doesn't loan equipment out anymore. Bridget asked Strand to contact her if this happens again, but it shouldn't be an issue.

13. Quotes for new riding lawn mower-Strand is waiting on quotes from Baribeau. Cub Cadet rider seal is out and will be about \$2500 to fix it. The machine has already been repaired about 3 years ago at the cost of \$1000.00. The machine is not worth fixing per Ron and Tucker. Estimate is \$6000.00 for Country Clipper. Fee doesn't feel Cub Cadet is the best machine for the Village to use. Many people in the area have had problems with them. Strand stated the John Deere estimate was for a 54 inch and \$9850. B. Milligan asked Strand to get the quotes in writing. Dan and Tucker stated he felt the Country Clipper was a good mower and the best for the Village. The new one will be the secondary mower for now, which will keep wear and tear to a minimum. Bridget said when Strand gets the estimates we will give them to the BOT to make their decision.

14. Budget Review and Planning-Bridget stated that this has been discussed in the agenda items today.

15. Pavilion Use-Dan reviewed the current usage of the pavilion. There are some people that just show up and don't reserve. Dan stated we have it posted that people need to reserve. B. Milligan stated that she feels people need to fill out the form ahead of time. Hayes said he thinks if they are having a party or event, it needs to be reserved. Dan stated that the liability insurance requirement deters people from using the pavilion. Milligan stated that we need to take the liability off the Village by using the form. Hayes stated that Dan needs to know what the event is and use his discretion for the reservation. A disclaimer will be added to the form. Motion by Hayes 2nd by S. Milligan to add the disclaimer to the existing form stating that the Village is not responsible for accidents. Dan will make the decision on the events as they come in. Carried 3-0

- a. Policy for reserving pavilion
 - i. Charge/cost-No cost per committee.
 - ii. Liability Insurance requirement -No insurance needed.
 - iii. New form -if needed-Dan stated that we need a new form with a disclosure stating we aren't liable for accidents, etc.

16. 2023 Camping Season-Motion by S. Milligan, 2nd by Hayes to send the recommendation to raise tent site fees to \$20.00, including tax. Carried 3-0

- a. Changes to Seasonal rental agreement -if needed-No Changes needed per committee discussion.
- b. 2023 Rates for camping-Current rates are: Seasonal \$2000 Monthly; \$615.00; Weekly \$195.00; Daily RV \$40.00 and Tents \$16.00-all include taxes. Seasonal electricity is metered. All other sites-electric included. Dan recommended raising the tent site fee to \$20.00 tax included and leaving all other rates the same.

17. Goose Deterrent Lights-Dan looked at sprays and fences to use. The geese are flying over the fence and are now roosting. The sprays only work for a short period of time. The light would go on every 6 seconds and sits on the ground. 1 light for a 100-yard radius (all directions). They are

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solar powered and run around \$390.00. He said it is not supposed to affect humans. The reviews looked good on these lights. He feels this would encourage the geese move on. Fee asked if it would deter them during the day, Dan stated that it would come on at night and disturb their sleep pattern, encouraging them to leave. Strand suggested speaking to the DNR for any suggestions they may have. Motion by Hayes, 2nd by S. Milligan to purchase the light. Carried 3-0
18. Adjourn-Motion by Hayes 2nd by S. Milligan to adjourn. Carried 3-0

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