

Village of Birchwood
101 N. Main Street
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Birchwood, WI 54817



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"The Bluegill Capitol of Wisconsin"

The Public Works Committee meeting was held on
Friday, April 15th, 2022, at 9:00 AM,
at the Birchwood Village Hall
101 N Main St, Birchwood, WI 54817.

Committee Members: R. VanGilder, P. Parkos, T. Fee, and R. Strand

MINUTES

Chairperson call meeting to order - Meeting will be recorded

Pledge of Allegiance

Roll call: Present: VanGilder, Parkos, Strand, and Fee

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Citizen Comments (Limit 3 minutes per person)-LZ expressed concern over agenda items.

Correspondence

1. 5 Year Plan

- a. Streets, Water, and Sewer needs over the next 5 years-Ron gave an overview of road needs.
- b. MSA to present possible funding options-DOT is getting additional funds so they are adding additional grants for local roads. We looked at Cedar from Main Street to Village limits, taking off pavement and repaving. Ashley felt that she could do the grant application. Grant applications are due by June. Funding program is a 80/20 grant available. If approved for funding we would need to go through Quality Base Selection to select the engineer. The Village chooses the designer. The State would handle bids, hires contractor and takes care of construction. Fee and Strand discussed the condition of the roads in the Village. VanGilder asked what would happen if we received the grant but didn't use it because the Village couldn't come up with the 20%. Anderson stated we would have to pay for any work that was done by the DOT but did not believe there would be any penalty. Ashley will start the application process.

2. Well-head Corrosion Control Project

- a. Update-Fee just received the updated version. He will double check to make sure it got sent to the DNR. They want to change out the meter which was about \$3500.00. There was an extra part in the start up box. Ours is out of date. The updated box is around \$2200.00. VanGilder would like an updated itemized invoice. It needs to be kept updated.

3. Traffic on Vance and Cedar Ave

- a. Discuss options to slow traffic- Speed bumps/stop signs-Strand received approval to move some of the signs when he first started with the Village. Due to people speeding through this area, it was moved back. Strand voiced concern over the safety in this area. He believes a stop sign should be at the end of Balsam. Chuck stated that most people don't stop or slow down on Vance per the stop signs. The discussion is to make this a 3-way stop. Anderson stated that typically the stop sign is located at the "T". VanGilder agreed something needs to be done for safety and that Adam should be contacted. It was agreed to make this area a 3 way stop.

4. Vance and Balsam

- a. Stop sign placement-This will be made a 3 way stop.

5. Main Street Parking

The meeting is open to the public and is handicapped accessible.

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- a. Designated parking spots for businesses-Strand informed the Committee about a conflict a couple of businesses were having with parking on Main Street. The designated parking on Main Street is for the Post Office (Federal Building). This is short-term parking. Strand stated we aren't allowed to mark tires, etc. to make sure people are complying with this. Strand asked if we were still looking to make a parking lot in front of the tennis court. Parkos stated there are other options for parking further down the street. Strand wanted everyone aware of the complaints that we have been getting. Fee clarified that the business complaining is across the street from the Post Office. VanGilder stated that this is a public street, and the Village can't designate parking for businesses. LZ stated there are ordinances for parking.
6. Sidewalks
 - a. Repair/replacement cost responsibility-Northlakes sidewalk is still up about ½ inch. Strand stated he wasn't aware it was a 50/50 split to repair. All other municipalities he has checked with have 100% paid for by the abutting landowner. Salt on the sidewalks makes them deteriorate. Fee added that he didn't feel the Village should incur any costs for repairs due to landowner negligence. Strand and Fee would like to see it changed to 100% to the property owner. It was agreed this should be looked at. This will be sent to the Ordinance Committee.
7. Bluegill on Hwy 48
 - a. Trim bushes-Strand stated the Tree Guy is coming to trim them. One is dead and needs to be removed. It will be trimmed this year and removed next year. This is on the Parks Committee meeting on Monday. This will need to be redone.
8. Hwy 48 Signs
 - a. Maintenance- straighten-These are around the parking lot. This will be discussed at the Parks Committee meeting. VanGilder would like to see the signs redone.
9. Old Street Signs
 - a. Selling of signs-Strand has had people express interest in buying the signs. Signs will be sold for \$20.00 apiece.
10. Spring Schedule
 - a. Items to do-Ron-Ron updated the Committee on what he has been doing this spring. He's been putting sod back and has Main Street swept. Most of the signing has been done. Will be working on getting Doolittle Park ready. Grading will be done. Patching and clean up. VanGilder asked about the public dock on Little Birch. Strand is working with the school on this. VanGilder wants to make sure it looks good and is safe. Fee brought up the importance of using the correct sealer during the correct weather.
11. Weed control
 - a. Discuss purchasing spray from Mark's. Strand would like to purchase a 5-gallon pail of this product. Rice Lake and Cameron have had good luck with it. The product they are using now is requiring multiple sprayings. Fee stated that it may be more expensive, but it would be worth it in the long run because of less man-hours. Ron will get back to the committee with the price.
12. Village shop
 - a. Burn brush pile-Fee burnt once last winter. VanGilder would like to see it burnt now because of Clean-up Day approaching. Fee discussed what is allowed brush. Strand would like to fill in and flatten this area out.

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13. Replace garage door-Strand discussed the issues they've been having with the door. It is slipping, doesn't close correctly, and is not sealing correctly. VanGilder asked Ron to check with Ashley on the budget for this. Ron will work on getting an updated estimates and bids.
14. Black Truck-2006
 - a. Update on possible V plow to replace current one-Parkos asked if Strand contacted Don on this. Strand contacted Rousar. Parkos asked Strand to get multiple bids. Strand stated he felt the DXT plow would be the better plow for the municipality. If the new truck is approved, we would like to have this plow eventually moved to the other truck.
15. Gray Truck-Ford Ranger-Fee discussed the issues with this truck. There is no reverse. The body is bad.
 - a. Replacement-Discuss type of truck that is needed-Fee discussed the benefits of buying brand new. We get the government discount. The warranty would ensure no out of pocket expenses for repairs. Fee recommended an F-250- Single cab truck. VanGilder asked about leasing a vehicle. Fee said we would never exceed the mileage limit, but the wear and tear would be an issue. A plow would be installed on this as well. VanGilder would like to see a bid on a Ford, Chevy, and Dodge. Anderson said there is a municipal discount available. Trucks are used for 5 years, and when they trade, they almost come out even. Municipal purchasing will be looked into.
16. Discuss need to purchase used single axle 5-yard dump truck with underbody and wing-Strand and Fee discussed the need for this truck. This would be a used truck to be used in place of the black truck. If the loader breaks down, this would be an alternative plow option. VanGilder asked what they would do with this truck in the summer. VanGilder feels this is overkill. Fee said he feels they would use this truck in place of the black truck. More sand could be hauled. Strand stated it would cut plowing time down. The sander could be put on this as well which would save time. The underbody could be used to grade. It will save on trips to get cold mix. VanGilder asked Ron to start looking to see what's available. Strand feels this will save a lot of time.
17. Sewer Plant
 - a. Replace and/or service minicomputer screens-Fee has replaced the face shields on these, but he is still having a hard time using the numbering on the screens. All agreed this needs to be done. Fee will get back to the Committee with the cost. Fee will have someone come in and make sure they are calibrated correctly.
18. Masonite Fire Protection
19. PSC steps to abandon or discontinue service-Fee updated the Committee on the steps needed to do this. If Masonite is willing to take on the responsibility, we will need a signed contract. Masonite Corporate office seems to have an issue with this. Anderson spoke on the issue of why it was originally set up this way. Fee stated that due to Masonite's insurance company requesting constant updates on the system, he isn't sure what even needs to be done on it anymore. Most of the parts have been changed out. Masonite has been updating the Village equipment. VanGilder asked about selling it to Masonite for a \$1.00. Anderson voiced concern that Masonite could come back to the Village and say we aren't following through with maintaining the fire protection we are required to provide. LZ asked why the Village can't upgrade the system to accommodate the required fire protection. Fee discussed what would need to be done with the water mains and pipes to do this. VanGilder would like to meet with Masonite after we find out what the PSC says. Fee and Anderson discussed how this could possibly work with the new well installation and loop.
20. Adjournment-Motion by Parkos, 2nd by VanGilder to adjourn. Carried

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