Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817

"The Bluegill Capitol of Wisconsin"

Ashley Beffa
ashley@birchwoodvillagewi.com
Phone: 715-354-3300
Fax: 715-354-7500

The **Budget Workshop** of the Village of Birchwood
on **Tuesday, October 26h, 2021, 2021 at 5:30 p.m.**
at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

Village President called meeting to order
Pledge of Allegiance
Roll call by Clerk (R. Vangilder, P. Parkos, J. Depoister. Absent - B. Milligan and M. Manning) Accountant B. Willger present.
Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.
Linda Zillmer – Comments on electric charges for Doolittle Park.
Correspondence

Agenda

1. Discussion on 2022 Budget
    a. Budget Binder provided by clerk:
        i. Budget Timeline Handout
            1. Will now be discuss budget monthly during monthly Board of Trustee meetings next year
        ii. Wages and Allocation
            1. Clerk provided updated draft budget of all department wages.
                a. Discussed allocation, overtime hours, and history to better budget this year which changes are reflected.
            2. Police wages are not allocated through other departments such as water and sewer. Also includes Aflac and insurance. Reason it looks so high.
            3. Board of Trustee wages – Village President puts in hours outside of monthly meeting which is his why he is paid mileage. "Mileage" is not the correct term as he does not travel so much rather is in meetings, emails, and phone calls on village matters. Changed to show Village president to be paid one flat rate rather than two.
            4. Allocated funds for Board of Trustee and Committee member wages between water, sewer, and general.
            5. Increase committee meetings wages to cover needs next year
        iii. Department needs update
            1. Police
                a. End contract for copier and budget for toner
                b. Squad outlay added to budget to prepare for when it becomes available
                    i. Budget for it vs amend budget in the event it comes available
            2. Doolittle Park
                a. Clerk to work with park attendant to better track sales

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

DRAFT

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b. Determined amount of electric seasonal and other sites used
    i. Suggests increasing prices to include electric, better advertising, and cover rising cost.
        1. Seasonal $2000
        2. Monthly $615
        3. Weekly $195
        4. Daily $40
    ii. Motion to accept proposed rates by Depoister, seconded by Parkos. Carried 3-0
    iii. Funds carried over from Doolittle Beach Bash fundraiser to replace basketball court next year.

3. Parks
    a. No new equipment needs.
    b. Raise funds to help pay for tennis court replacement costs
4. Streets
    a. Streets signs estimate around $4200
    b. Culvert needed estimated around $300
    c. Loader tires, waiting on estimates but used A&A Tire Service of $8540 for this year
    d. Currently no other repair or maintenance budgeted for next year. Need to think about replacing with newer equipment to prevent ongoing maintenance costs.
    e. LRIP should be for 3 blocks of Chetac
5. Shop
    a. Cones and trail camera included in budget
        i. Paul Parkos agreed to donate trail camera
6. Office Supplies
    a. Allocated to water, sewer, and general fund

iv. Discussed and adjusted budget line items to balance the proposed budget
    1. Proceeds from Long Term Debt $78,168.39 and Emergency Building $789,168.39. ($27,534.78 for fire building and $14,373.78 ambulance)
    2. When putting funds in outlay must have replacement plan in place and diligent to not spend that on something else.
    3. Lowered Police Outlay for squad to balance the proposed budget. Option to amend budget or finance the difference if squad becomes available.
v. Motion to approve proposed budget to bring to the board for approval by Depoister, second by Vangilder. Carried 3-0)

2. Motion to adjournment by Depoister, second by Vangilder. Carried 3-0.

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